



A healthy Christian home and family for every Haitian child.

Special Education Teacher **Position Description**

Position: Full-time, 40 hrs per week

Location: COTP campus, in Lagossette, Haiti (located near Cap-Haitien and Milot)

Position Summary: COTP provides foster care to orphaned and abandoned children, which includes providing or securing appropriate education for the children in our care. Some of the foster children in COTP's care are children with severe special needs. COTP is seeking to improve the educational opportunities we can provide for these children. The Special Education Teacher will be responsible for assessing the abilities and educational needs of the special needs students living on campus at COTP, developing a plan for providing specified, supported, and appropriate education for these children, and teaching classes to the Special Needs children on campus whom require improved education. In addition, the Special Education Teacher will be asked to join the Special Needs Planning Committee, to collaborate in the development of COTP's plan to provide support to families with children with special needs in Haiti.

Position Duties and Responsibilities:

- Assess students' skills to determine their needs
- Develop Individualized Education Programs (IEPs) for each student, in collaboration with child's foster parents
- Develop teaching plans, including planning, organizing, and assigning activities that are specific to each student's abilities and needs; identify or develop appropriate curriculum.
- Teach students as a class, in small groups, or in one-on-one setting
- Implement IEPs, assess students' performance, and track their progress
- Update IEPs throughout the school year to reflect students' progress and goals
- Assess need for teacher's assistants; collaborate with Programs Director to build necessary team of teacher's assistants; supervise, train, and mentor teacher's assistants.
- Report to House Parents on the child's progress; advise on ways parents can support learning goals.
- Collaborates with Special Needs Planning team to further develop program plans for Special Needs Outreach Support.

Position Skills and Qualifications:

- Faith: Must clearly express their faith in Jesus Christ as their Savior, and also demonstrate a lifestyle of living out one's faith.
- Education: University degree (minimum bachelor's degree) in special education, or in education with a concentration on special education.
- Experience: Preferred work experience in providing special education to children with severe special needs.
- Language: Proficiency in English is required; competency in Creole is preferred.

- Key skills and characteristics:
 - Strong interpersonal skills
 - Strong communication skills
 - Strong *teaching skills*
 - Assessment skills related to working with people with special needs
 - Ability to develop clear educational objectives, and communicate those with confidence to child's circle of care.
 - Ability to work with other organizations and bridge divides for the benefit of God's kingdom work.
- Demonstrates a level of perspective and maturity as a result of their previous life experiences.
- Complete and clear a criminal background check for working within a vulnerable sector.

Salary and Benefits Package:

- Includes:
 - **Room and Board:** This benefit covers the cost of rent and utilities of room and board on COTP campus, as well as COTP vehicle use.
 - **Annual Salary:** To be discussed further during interview process.
 - **Travel Allowance:** COTP offers an annual travel allowance to help cover the costs of missionary travel from Haiti to the US/Canada.

Funding Expectations:

- The work of our missionaries is integral to and supported by COTP. Part of the work of our missionaries is to promote and generate support for the work of COTP.
- Under COTP's Development model, Missionaries seek to raise funds for their specific area of ministry at COTP. Missionaries will work with COTP's Development team to come up with a personalized fundraising plan each year.

